

New Horizons Program (NHPC) Council Meeting

Minutes of April 11, 2017

PRESENT: (indicated by X)

X Concert Band - Sue Ames	X Chorus – Dee Warren
X ECMS, Interim Dean - Howard Spindler	X Green Strings – Patrice Ristuccia
X Incoming Dean - Petar Kodzas	X Orchestra – David Stern
X Clarinet Choir – Mike McKain	X Green Band – Gwenn Voelker
Symphonic Band, Big Band – Kathy Weber	Orchestra conductor - Alex Pena
Antique Brass – Linda Marsters	X Juli Elliot
Saxophone Ensemble – Arthur Kolko	

Welcome and introductions – Petar Kodzas was welcomed as the incoming Associate Dean of the Eastman Community Music School. Dee Warren was welcomed as a NH Program Council rep from the chorus.

Approval of minutes – The minutes from the meeting of November 15, 2016, were approved as written.

NH Budget and Funding Update – H. Spindler, ECMS Interim Dean, distributed a chart showing enrollment numbers by year for each NH ensemble and a financial report for New Horizons as of March, 29, 2017. Currently, there is a deficit. Howard indicated that it will be offset by ECMS along with tuition fees that are unpaid. He indicated that the expenditure for sheet music will need to be reduced. Music is also available through the ensemble library in Messinger Hall. G. Voelker reported that members of Green Band need to purchase their music books. Music is provided for free to members of other NH ensembles. There is an ongoing need for a more thorough method of tracking tuition payments especially for those members who belong to more than one ensemble. A suggestions was made that during the first week of NH rehearsals in September that registration materials be made available at the rehearsal to facilitate the process. Consideration should be given to developing a system for prorating semester tuition fees for those who join during the semester at various times.

NH Gifts & Bequests Committee – J. Weaver reported that the process for acknowledging gifts to the NH Program is working well and that thank you notes are being sent by a NH Program member. Developing a program for legacies is the next project for the committee. J. Weaver reported that she is leaving the committee and that a replacement for her positions is needed. Any NH member is eligible for the position.

NH Member Handbook – NH Program Council Reps were urged to read the handbook if they have not already done so and submit suggestions for change or error correction to S. Ames or C. Wolfe who will be updating the handbook this summer. The policy for Weather Cancellation on pages 7-8 needs review to determine consistency with the ECMS policy and appropriateness for NH ensembles that practice in the morning. The handbook can be accessed on line: www.rocnewhorizons.org, Click on “About Us”, on the right side of that page click on “ROC New Horizons Member Handbook”.

NH Website – The website committee is still in the process of developing a “Gig Request” link and asks that ensembles interested in being on the list contact the committee (Steve Whitman, Mike McKain, Sue Ames).

NH Program Fund – H. Spindler presented a request from the Clarinet Choir for \$900 to defray the costs of their trip to Orlando to perform at a clarinet convention. (The Memorandum of Understanding for the NH Program Fund requires that expenditures over \$500 be approved by the NH Program Council). The Council voted to approve providing them with \$500.

NH Emergency Information Form – S. Ames distributed copies of the recently developed Rochester New Horizons Emergency Information form indicating that any member can fill out this form and keep it in the front of their music folder so that in the event of illness/emergency helpful information will be readily available. Completion of the form is encouraged but voluntary.

NH Publicity & Recruitment - S. Ames reported that she and Priscilla Brown will be giving a presentation about New Horizons at Oasis on May 11. Antique Brass will be performing. The NH PowerPoint presentation has been updated by P. Webster and R. Uhlig. It is available for other community presentations by NH members.

Gig Committees and Donations – The Band has a gig committee. The string groups are organizing a gig committee headed by P. Ristuccia. They are interested in giving performances in the city schools. J. Elliot, chorus conductor, schedules gigs for the chorus. The Council discussed what should be done with donations received by ensembles performing gigs outside the normally scheduled concerts (Kodak Hall, Kilbourn Hall, UR Advancement Center). It was agreed that the ensembles keep the money for their own use. Checks should be made out to ECMS with the name of the ensemble on the memo line. H. Spindler will distribute these funds to the ensemble director.

Other – The Council needs to consider electing new Council reps for those reps not continuing on the Council. The position of Council Chairperson is available. S. Ames will provide orientation for the position.

Announcements – The holiday party will be held on Monday, December 11, 2017. The NH Ensembles: Spring Chamber Recital has been rescheduled for Thursday, April 27, 2:00 PM in Hatch Hall. Thank you to H. Spindler for making these arrangements.

Next meeting – to be scheduled for fall

Susan Ames, Recorder

New Horizons Program Council Representatives

Sue Ames - Concert Band

Mike McKain - Clarinet Ensemble

Doug Unell (on leave) – Chorus

Kathy Weber – Symphonic Band, Big Band

Gwenn Voelkers – Green Band

Arthur Kolko – Sax Ensemble

Patrice Ristuccia – Green Strings

David Stern – Orchestra

Linda Marsters – Antique Brass